



**ACCEL
BOARD OF DIRECTORS
MEETING**

Thursday, June 12, 2025 at 12:00 PM

Friday, June 13, 2025 at 8:30 AM

LOCATION:

City of Visalia

Emergency Operations Center

420 N Burke Street

Visalia, CA 93292

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim

Jena Covey, City of Bakersfield

Alvaro Valdez, City of Burbank Alternate

Matthew Braley, City of Modesto

Rafaela King, City of Monterey (*arrived at 8:51 AM on Friday, June 13, 2025*)

Lisa Cox, City of Monterey Alternate (*left at 3:10 PM on Thursday, June 12, 2025*)

Samhitha Cutshaw, City of Mountain View

Marquie Lugo, City of Ontario Alternate

Kelly-Louise Poggetti, City of Palo Alto

Rhonda Combs, City of Salinas

Mark Howard, City of Santa Barbara

Ross Brandon, City of Santa Cruz

Oles Gordeev, City of Santa Monica

Andrew Guzman, City of Visalia

MEMBERS ABSENT:

None

GUESTS AND CONSULTANTS:

Kami Linan, CAJPA Committee Member (*Thursday, June 12, 2025 only, left at 12:20 PM*)

Donna Starr, City of Anaheim Alternate (*left at 3:10 PM on Thursday, June 12, 2025*)

Ben Oram, George Hills Company

Gina Dean, PRISM (*left at 3:10 PM on Thursday, June 12, 2025*)

Daniel Howell, Alliant Insurance Services

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services (*left at 3:10 PM on Thursday, June 12, 2025*)



A. CALL TO ORDER

Ross Brandon called the meeting to order on Thursday, June 12, 2025 at 1:00 PM.
 Ross Brandon called the meeting to order on Friday, June 13, 2025 at 8:30 AM.

B. CONSENT CALENDAR

- B1. Approval of Minutes for the March 20 and 21, 2025 Board of Directors Meeting**
- B2. Approval of Minutes for the April 28, 2025 Special Board of Directors Meeting**
- B3. George Hills Claims Administrators Contract Annual Fee Escalator Letter**
- B4. Excess Liability Claims Reporting Process**
- B5. Resolution 25/26-01 for FY 25/26 Administration Budget**

A motion was made to approve the consent calendar.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Sambhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

C. GENERAL RISK MANAGEMENT ISSUES

Rhonda Combs, City of Salinas thanked the Members who responded to the Tactical Paramedic Program Survey that was sent out by the Program Administrators.

Jena Covey, City of Bakersfield inquired with the ACCEL Members whether their Cities have an ordinance, municipal code, or resolution in place for street closures during city events, specifically when closures are handled by the Police Department. The Cities of Anaheim, Salinas, and Santa Barbara provided the municipal code from their entities. These will be posted on the ACCEL Discussion Forum.

Oles Gordeev, City of Santa Monica requested that the ACCEL Travel Policy be reviewed by the Finance Committee and brought back to the Board afterwards. Oles also raised a question about implementing a tiered approach to Sexual Abuse Molestation coverage in contract insurance requirements depending on the dollar amount of the contract.



Matthew Braley, City of Modesto asked the Board about a Narcan policy for non-public safety employees. Mark Howard provide the City of Santa Barbara’s policy, which will be posted on the ACCEL Discussion Forum.

D. REPORTS

D1. CAJPA’s Report

D1a. CAJPA Accreditation with Excellence Certificate Presentation

Lorissa Huey reported that every three years ACCEL under goes the Accreditation process to be sure it complies with CAJPA’s standards for Excellence.

Kami Linan, CAJPA’s Accreditation Committee presented the Board with the CAJPA Accreditation with Excellence Certificate. The certificate is for the accreditation period: April 27, 2025 to April 27, 2028.

D2. Nominating Committee’s Report

D2a. Election of Officers for FY 25/26

The Nominating Committee of Alvaro Valdez and Kelly-Louise Poggetti announced the nominations for the FY 25/25 Executive Committee.

The floor was opened and then closed for nominations.

A motion was made to approve the slate of officers for FY 25/26

Ross Brandon, President
Tracey Matthews, Vice President
Oles Gordeev, Treasurer
Andrew Guzman, Secretary



MOTION: Matthew Braley **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X		X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D3. President’s Report

D3a. Indicated Interest for FY 25/26 Committee Assignments

Lorissa Huey announced that the Executive Committee will convene in July 2025 to finalize the committee assignments. At today’s meeting, the Board Members stated which of the three Committees: Claims, Finance, and Underwriting they are interested in participating in for FY 25/26. Due to the current committee structure, an increase in the number of Alternate Board Members reduces the opportunities for Primary Board Members to participate. The ACCEL Bylaws states that Alternates cannot serve as Chair.

Jena Covey, City of Bakersfield advised to place her where the Executive Committee deems appropriate.

Samhitha Cutshaw, City of Mountain View wishes to join the Claims Committee and leave the Finance Committee.

Kelly-Louise Poggetti, City of Palo Alto, Matthew Braley, City of Modesto, Alvaro Valdez, City of Burbank Alternate, and Donna Starr, City of Anaheim Alternate showed interest in the Claims Committee.

Marquie Lugo, City of Ontario Alternate wants to leave the Claims Committee and can join the Finance Committee if needed.



D3b. Resolution 2425-06, Recognizing the Contributions of Sandra Blanch

Lorissa Huey presented the resolution that recognizes Sandra Blanch who served on the Board since 1998. She had roles such as Vice President, Secretary, Underwriting Committee Chair, and a Member of both the Finance and Underwriting Committees. The resolution was printed on high quality parchment and placed in a beautiful frame.

A motion was made to approve the Resolution 2425-06, Recognizing the Contributions of Sandra Blanch.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D3c. Board Member Peer Program

Lorissa Huey reminded the Board that ACCEL has a Peer Program to help with onboarding of new Board Members.

Jena Covey, City of Bakersfield will be a mentor to Donna Starr, City of Anaheim Alternate.

D4. Executive Committee’s Report – No items to report for this meeting.

D5a-e. Financial and Treasurer's Report

Oles Gordeev, ACCEL’s Treasurer and Thomas Joyce walked though the Financial and Treasurer’s Reports.

The April 2025 Chandler Statement ending value increased by about \$7,500,000 from the March 2025 Chandler Statement ending value because at the March 2025 Board Meeting, the Board authorized a transfer from its short-term investment account with LAIF (Local Agency Insurance Fund) to its long-term investment account with Chandler.

After the Board discussed ACCEL’s Projected Cash Flow Obligations Report, the Board agreed to not transfer additional funds from short-term to long-term at this time and to see how the payout patterns develops.



Ben Oram commented that George Hills is able to provide a report on annual payouts versus the what the reserves were at. The Board requested that this report be provided and discussed during the next Strategic Planning.

A motion was made to approve the financial items as presented.

MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D6. Program Administrator’s Report

D6a. ACCEL Commutation of Coverage and Consideration of Portfolio Transfer

Conor Boughey reported that this topic is brought back to the Board every year for consideration. ACCEL offers per-occurrence coverage, and most claims are reported within three years of when they happen. However, some claims involving allegations of sexual misconduct can surface many years later. By that time, the program year may be long over, premiums may have already been refunded to Members, and large assessments may be needed to cover the costs. Conor discussed the options ACCEL could avoid this situation by purchasing a loss portfolio transfer, commute Member coverage, or take no action.

The Board advised to place this item back on the Strategic Planning every two years.

D6b. ACCEL Program Administration Contract Term

Conor Boughey reported that ACCEL’s current contract with Alliant for Program Administration and Brokerage Services began July 1, 2021 and included a five-year contract through June 30, 2026, with up to two optional one-year extensions. ACCEL can simultaneously exercise both one-year options for a combined two-years extension.

Alliant, George Hills, and PRISM were excused from the meeting room briefly.

A motion was made to exercise the two-years options to June 30, 2028 at the current escalator of 2.5%. Also, to form an Ad Hoc Committee consisted of Tracey Matthews, City of Anaheim, Kelly-Louise Poggetti, City of Palo Alto, and Andrew Guzman, City of Visalia to explore other options for Program Administration and Brokerage Services.



MOTION: Mark Howard **SECOND:** Jena Covey **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaella King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D6c. Named Insureds/Covered Parties

Conor Boughey reported that Alliant would like Members to discuss any entities that should be named on the City’s policy that are not 100% all staffed by the City, have a governing body that is not the same as City Council, and would be considered a separate legal entity. Examples of this would be certain enterprise funds for parking authorities, finance authorities, or successor agencies to the redevelopment agencies. Conor walked through the ACCEL Memorandum of Coverage Section III. Who is a Covered Party language with the Board.

Members asked questions, which were addressed.

D7. Claims Committee’s Report

D7a. FY 25/26 Liability Claims Audit Schedule Memo

Lorissa Huey reminded the Board that Rob Powers, ACCEL’s Claims Auditor will begin contacting the Cities after July 1, 2025 to schedule the Members’ claims audits for ACCEL. The draft report will be concluded in December 2025 and reviewed by the Claims Committee, then presented to the Board at the January 2026 Board Meeting.

Craig Schweikhard will be assisting Rob on the FY 25/26 Claims Audit.

D7b. George Hills Claims Administration Team Update

Ben Oram provided the Board a verbal update that David Trautz has left George Hills.

George Hills is currently in the process of finding a replacement for the position.



D7c. CLOSED SESSION – Pursuant to Gov’t Code 54956.95

A motion was made to enter into Closed Session at 3:10 PM.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

A motion was made to come out of Closed Session at 4:56 PM.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Lorissa Huey reported out of the Closed Session that direction was given to the Claims Administrator.

D8. Finance Committee’s Report – No items to report for this meeting.



D9. Underwriting Committee’s Report

D9a. Update from the Underwriting Committee on Primary and Non-Contributory

Conor Boughey provided the Board an update that at the May 14, 2025 Underwriting Committee Meeting, the Committee discussed two draft documents that were 1) ACCEL Certificate Guide for ACCEL’s Memorandum of Coverage (MOC) that was for City Staff and 2) a guide for parties contracting with a Member City regarding coverage. The Committee agreed to not utilize these and gave direction to the Program Administrators to create a Frequently Asked Questions (FAQs) about Public Entity Liability, Certificates, Additional Insured Endorsements and Primary and Non-Contributory. The FAQs will be included on the ACCEL Website in the Members’ Only Section under the Certificate Request Section.

Also, included in the agenda packet was a City of Santa Barbara Certificate of Coverage Sample that the City issues to certificate holders.

E. UNFINISHED BUSINESS

E1. ACCEL’s June 30, 2025 Actuarial Update

Lorissa Huey explained that the Actuarial Study is based on December 31, 2024 loss information, which was provided by the Mike Harrington, ACCEL’s Actuary at the March 2025 Board Meeting. The Financial Audit will audit the financials as of June 30, 2025 and as a result, the Reserves and Incurred But Not Reported (IBNR) requires an update to accurately reflect the ACCEL’s outstanding liabilities. At today’s Board Meeting, the IBNR Update Report was presented and included in the agenda packet.

A motion was made to receive and file the IBNR Update Report.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Lisa Cox	Samhitha Cutshaw	Marque Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X		X	X	X	X	X	X	X	X	X
Nay														
Abstain														



E2. ACCEL FY 25/26 Excess Liability Program Renewal

Dan Howell and Conor Boughey reported that ACCEL’s Excess Liability Program renews July 1, 2025. Currently ACCEL self-funds the layer from \$1,000,000 to \$9,000,000. All Members participate in a purchased Excess Liability Insurance Program to \$65,000,000, except the Cities of Monterey, Salinas, Santa Cruz, and Visalia who purchased to \$60,000,000.

They updated the Board on the renewal status and reviewed the excess liability budget handout from Alliant. Subsequently from when the handout was distributed, Bowhead was able to provide favorable pricing than the incumbent carrier, Everest on the \$5,000,000 excess \$35,000,000 layer.

Kelly-Louise Poggetti, the City of Palo Alto requested the Board to allow the City to pay the FY 25/26 ACCEL deposit invoice in two installments of July 1, 2025 and January 1, 2026 due to budget constraints.

Direction was given to the Program Administrators to schedule a Special Board of Directors Meeting on June 23, 2025 at 10:00 AM and provide options to consider.

The Board gave direction to the City of Palo Alto that that City needs to send a written letter of explanation to ACCEL. Also, the Board requests that the City of Palo Alto’s Chief Financial Officer be present at the Special Board Meeting.

1st Motion:

A motion was made to delegate authority to the ACCEL President, Ross Brandon to work with Alliant on the Excess Liability Insurance Program with a Not to Exceed \$73,000,000. The City of Visalia would like to purchase additional limits to \$65,000,000.

MOTION: Mark Howard **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marque Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



2nd Motion:

A motion was made to approve the Ex-Mod Calculation as presented in the handout.

MOTION: Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marque Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E3. Approval of ACCEL’s 25/26 Memorandum of Coverage:

E3i. ACCEL’s Declarations Page

E3ii. Endorsements #1 – Additional Named Covered Parties

E3iii. Endorsements #2 – Reinstatement of Excess Aggregate Limits

E3iv. Endorsement #3 – Santa Monica Big Blue Bus

Lorissa Huey reported that each year the Program Administrators present a draft form of the Declarations Page, a list of the Additional Named Covered Parties, Reinstatement of Excess Aggregate Limits that defines the aggregate treatment of ACCEL’s retained layer. ACCEL’s obligation is \$25,000,000 for the Board’s approval.

She also reminded the Board that ACCEL previously took action to exclude transit effective July 1, 2025 in the Memorandum of Coverage, and endorse a transit buyback coverage for the City of Santa Monica’s Big Blue Bus.

A motion was made to approve the Declarations Page, Endorsement #1 - Additional Named Covered Parties, Endorsement #2 – Reinstatement of Excess Aggregate Limits that states ACCEL’s obligation is \$25,000,000, and Endorsement #3 - Santa Monica Big Blue Bus for the July 1, 2025 renewal.



MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E4. ACCEL’s 2025 Retrospective Rating Plan Calculation:

E4a. Administratively Unsuspending Program Year 08-09, Resolution 25/26-02

Lorissa Huey explained to the Board that Program Year 08-09 was previously administratively suspended per Board action at the June 2024 Board Meeting in accordance with ACCEL’s Financial Plan Policy and Procedure. Since then, a new claims matter has arisen and the Board approved a settlement at the April 28, 2025 Special Board Meeting, requiring unsuspending Program Year 08-09.

A motion was made to administratively unsuspend Program Year 08-09 and approve Resolution 25/26-02.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E4b. Adopting the 2025 Retrospective Rating Plan Calculation and Resolution 25/26-03

Lorissa Huey reminded the Board that the draft Retro was presented at the March 2025 Board Meeting. Since then, the Program Administrators have updated the Retro with known claim payments and Board approved claim reserves and settlements. Also, she discussed that included in the agenda packet are claims changes from the March 2025 to the June 2025 drafts of what impacted the Retro.

A motion was made to approve the 2025 Retro Calculation of negative (\$1,353,155) and Resolution 25/26-03 as presented in the agenda packet.



MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E4c. Members’ Assessments, Payment Plans and Deferral Requests

Lorissa Huey reminded the Board that per the Financial Plan, ACCEL may issue an assessment invoice to any Member in an assessment position. Members that want to request a payment plan have until June 1st to submit the request. The Board may not consider any proposed payment plan with a duration greater than three years and the plan shall include interest calculated at a reasonable rate established by the Board. Also, the Member can request a deferral if the Test Year shows a positive balance greater than the Member’s negative balance and if the positive balance in the Test Year is less than the Member’s negative assessment balance the net difference can be collected.

All the Members in an assessment position confirmed they will not be taking a payment plan or a deferral.

E4d. Retrospective Rating Plan Calculation Funds Restriction

Lorissa Huey stated that ACCEL’s Financial Plan allows the Board to restrict the amount available for return to Members in the Retro through the application of a restriction. The Board reviewed this year’s Retro results, the financial position of the Authority, along with the expected ‘test year’ results. In 2024, the Board did not restrict the Retro.

A motion was made to restrict 100% of the 2025 Retro Results. These restricted funds do not carry over year-to-year and will be returned in whole prior to the 2026 Retro.

MOTION: Mark Howard **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	
Nay													X
Abstain													



E4e. Proposed Changes to ACCEL Financial Plan: Funding Future Retro Assessments

Lorissa Huey reported that as Cities anticipate potential economic downturns, they may encounter difficulty in allocating sufficient funds to cover Retro future assessments in the test years. The Program Administrators have proposed language in the ACCEL Financial Plan a new sub-section under Section IVf. called, “Pre-Funding Future Assessments.”

A motion was made to adopt the new language subject to amending the first sentence to state “in order to address future year obligations” instead of “in order to avoid future year assessments”, and add more flexibility to the second paragraph, “Any of the Test Years show a negative balance. The Member may request to pre-fund a negative Test Year up to the full balance of the negative test year.”

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

E4f. ACCEL Negative Net Position Surcharge

Lorissa Huey reported that since ACCEL is projected to be in a positive net position at year end, there will be no negative net position surcharge. The Financial Audit as of June 30, 2025 will be presented at the October 2025 Board Meeting.

No reportable action that took place.

E5. Understanding ACCEL’s RPC – Funding Expected Outstanding Liabilities

Conor Boughey reminded the Board that at the October 2024 Strategic Planning/Board Meeting it was discussed whether if funds in excess of a certain confidence level be available for return. The Board requested the Program Administrators to bring back at today’s meeting the Retro Restriction amounts at the 70%, 75%, 80% confidence levels. Included in the agenda packet was a first draft of what the results would potentially look like and the Program Administrators are seeking direction from the Board.

This was an informational report to the Board. Direction was given to bring this back at the Strategic Planning every two years.



E6. Optional Excess Workers’ Compensation Program Renewal

Lorissa Huey stated that eleven of the thirteen ACCEL Members participate in the Excess Workers’ Compensation (EWC) Program through PRISM. Since those eleven ACCEL Members are Members of PRISM, the renewal will be automatic. A year over year summary of the payroll and premium changes, and the Self Insured Retentions were included in the agenda packet.

E7. Parametric Program

E7a. Insurance Proposal

Thomas Joyce reported that since the October 2024 Strategic Planning/Board Meeting, ACCEL’s Parametric Program has been discussed numerous times. Included in the agenda packet was a proposal for the following Members with the Base or Light Options:

1. Anaheim - Base
2. Bakersfield - Base
3. Burbank - Base
4. Modesto – Not purchasing
5. Monterey - Light
6. Mountain View - Light
7. Ontario - Base
8. Palo Alto - Not purchasing
9. Salinas - Light
10. Santa Barbara - Base
11. Santa Cruz - Base
12. Santa Monica - Base
13. Visalia - Base

A motion was made to bind Parametric effective July 1, 2025 for all Members, except Modesto and Palo Alto.

MOTION: Mark Howard **SECOND:** Ross Brandon **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



E7b. Proposed Parametric Aggregate Erosion Policy and Procedure & Resolution 25/26-04

Thomas Joyce explained that the purpose of this Parametric Aggregate Erosion Policy and Procedure (P&P) is to outline the method for fund distribution in the event of aggregate limit exhaustion or other scenarios that require a sharing of limits between Members. This policy’s coverage trigger is earth shaking as opposed to building damage, ACCEL would know the full amount of the claim recovery shortly after the event.

The Underwriting Committee was tasked with reviewing this P&P and gave direction to the Program Administrators to survey the Board on which options it prefers.

The three options were:

1. ACCEL could allow the payout of claims up until the aggregate is exhausted. If additional amounts are owed to Members, all claim payments will have to be adjusted and Members who already received funds may have to return funds quickly in order to pay other Members.
2. ACCEL could limit the payout of claims to \$5M during the policy year, and any amount owed over that will be held by ACCEL until the end of the policy year. At the end of the policy year any additional funds owed to Members will be paid within a short timeframe (14 or 30 days).
3. ACCEL could limit the payout of claims to \$2.5M during the policy year, and any amount owed over that will be held by ACCEL until the end of the policy year. At the end of the policy year any additional funds owed to Members will be paid within a short timeframe (14 or 30 days).

A motion was made to adopt the Parametric Aggregate Erosion P&P with the Option 2 language subject to adding language that allows a Member to request an appeal to the Board for different amounts of funding, and Resolution 25/26-04.

MOTION: Tracey Matthews **SECOND:** Alvaro Valdez **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X		X	X	X	X	X	X	X	X	X
Nay													
Abstain				X									



F. NEW BUSINESS

F1. PRISM Presentation

Gina Dean from PRISM presented on the various services offered to the Members of PRISM. Gina discussed topics that included but not limited to legislative efforts, tort reform ideas, Affiliated Risk Captive, and the PRISM Conference September 30, 2025 to October 3, 2025 in San Diego.

Members asked questions, which were addressed by Gina.

The Board requested a PRISM Medical Malpractice Presentation at a future Board Meeting.

F2. Miscellaneous Insurance Renewals:

F2a. Public Employee Dishonesty Insurance

Lorissa Huey presented the Public Employee Dishonesty proposal for the July 1, 2025 renewal. The coverage is placed through the Alliant Crime Insurance Program (ACIP). This is coverage for the ACCEL Board if there was theft.

A motion was made to renew coverage as expiring.

MOTION: Jena Covey **SECOND:** Oles Gordeev **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

F2b. Trustees Errors & Omissions Insurance

Lorissa Huey presented the Trustees Errors & Omissions (E&O) proposal for the July 1, 2025 renewal. The coverage is placed through the Alliant Public Pool Liability Program (APPL). The E&O policy is meant to cover the defense costs for the ACCEL Board against a Member’s allegations.

A motion was made to bind coverage as presented.



MOTION: Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

F2c. Alliant Deadly Weapon Response Program

Lorissa Huey presented the Alliant Deadly Weapon Response Program (ADWRP) proposal for the July 1, 2025 renewal. The Board was reminded that coverage is only provided to the locations that are scheduled on the Statement of Values.

There is a provision of the ADWRP policy that states, “Events at locations specifically leased or loaned by insured to any other entity to host a permitted event planned and ticketed for with more than 2,500 attendees, except with prior written agreement. Additional premium may apply.”

A motion was made to bind coverage as presented in the proposal and the ADWRP premium allocation.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													



F2d. Foreign Travel Program

Thomas Joyce presented the proposal for the Foreign Travel Program. He explained that this coverage is for any public entity traveler of ACCEL’s Member Entities.

A copy of the ACCEL Foreign Travel Brochure for Members, which describes how to use the Foreign Travel app with the policy number was included in the agenda packet and posted on the ACCEL Website in the Members’ Only Section. Board Members need to provide that document to their entity’s travelers.

A motion was made to bind coverage for Foreign Travel effective July 1, 2025 to July 1, 2026 and the Foreign Travel premium allocation.

MOTION: Jena Covey **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Marquie Lugo	Kelly-Louise Poggetti	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X		X	X	X
Nay													
Abstain													

F3. Additional Topics to Discuss at a Future Board Meeting

Conor Boughey reported that this is a new item that will be placed on each Board Meeting as a way to give the Board an opportunity to provide a list of additional topics to be discussed at a future or next Board Meeting.

The Board requested that in lieu of adding this at the end of each Board Meeting Agenda is to create a “Request for Board Topics” form on the ACCEL Website in the Members’ Only Section that will be submitted to the President and Program Administrators.

F4. Schedule of the Next Two Board of Directors Meetings

Thomas Joyce announced that the October 2025 Board Meeting is scheduled for the 16th and 17th in Santa Barbara. The first day will start at 12:00 PM and the second day will start at 8:30 AM, unless otherwise stated.

The proposed meeting dates for the following Board Meeting are January 15 and 16, 2026 at Alliant’s San Francisco Office. The meeting calendar will be presented at the October 2025 Board Meeting to discuss the 2026 meeting dates and locations.



G. CORRESPONDENCE / INFORMATION

G1. CAJPA Conference 2024 Schedule and 2025 Preliminary Program – There was no discussion on this item.

G2. 2026 PARMA Conference – There was no discussion on this item.

G3. ACCEL Year at Glance & Claims Training Opportunities – There was no discussion on this item.

G4. ACCEL Service Team Org Charts – There was no discussion on this item.

H. PUBLIC COMMENTS - There were no public comments.

ADJOURNMENT

Lorissa Huey adjourned the meeting on Thursday, June 12, 2025 at 4:58 PM.

Lorissa Huey adjourned the meeting on Friday, June 13, 2025 at 11:40 AM.